

**SELECTED RESERVE INCENTIVE PROGRAM – USAR REENLISTMENT BONUS ADDENDUM**

For use of this written agreement see AR 135-7, the proponent agency is DCS G-1

ADDENDUM TO DD FORM 4-SERIES (ENLISTMENT/REENLISTMENT DOCUMENT - ARMED FORCES OF THE UNITED STATES) AND TO DA FORM 3540 SERIES (CERTIFICATE AND ACKNOWLEDGMENT OF SERVICE REQUIREMENTS FOR INDIVIDUALS ENLISTING, REENLISTING, OR TRANSFERRING INTO TROOP PROGRAM UNITS OF THE U.S. ARMY RESERVE)

**DATA REQUIRED BY THE PRIVACY ACT OF 1974**

**AUTHORITY:** Section 308b, title 37, USC and section 552a, title 5, USC.  
**PRINCIPAL PURPOSE:** To explain obligation and participation requirements for entitlement under the Selected Reserve Incentive Program (SRIP) and to ensure that your agreement to these conditions is a matter of record.  
**ROUTINE USES:** Confirmation of obligation and participation requirements for entitlement under the SRIP; occasionally as a basis for suspension, termination, and recoupment if requirements are not met.  
**DISCLOSURE:** Disclosure of your SSN is voluntary, however, if not provided, you will not be eligible for the reenlistment bonus.

**SECTION I – APPLICABILITY**

This addendum will be completed by all persons assigned to USAR units who are reenlisting for entitlement to a cash bonus under the SRIP.

**SECTION II – INSTRUCTIONS**

The service representative is responsible for reading and explaining the reenlistment cash bonus requirements outlined in this written agreement. Following the reading, explanation, and affixing of proper signatures, a copy of this written agreement will be stapled to each copy of the DD Form 4-series or the DA Form 3540 series for USAR personnel. USAR cannot extend to get bonus.

**SECTION III – ACKNOWLEDGMENT**

In connection with my reenlistment in the U.S. Army Reserve, with a cash bonus, I hereby acknowledge that I meet the following eligibility criteria:

1. I meet the requirements of the reenlistment criteria of AR 140-111, Chapter 2 as a member of the USAR, and -
  - a. I have completed not more than 20 years of total military service, from my pay entry base date upon execution of this written contract and I am within 12 months prior to or 24 hours after expiration of my current Selected Reserve contractual obligation.
  - b. I am electing to reenlist to remain assigned to the Selected Reserve unit for a term of service that qualifies me for the cash bonus under section V below. *(Initial the appropriate paragraph in section V below.)*
2. I hold the rank required by the position vacancy for which I am reenlisting, or within authorized substitutability. (AR 140-10).
3. I am qualified (Individual must initial applicable paragraph)-
  - a. In a military occupational specialty (MOS), \_\_\_\_\_, which has been approved as a bonus MOS and correlates to the unit position vacancy for which I am reenlisting; or
  - b. In an MOS which correlates to the unit position vacancy for which I am reenlisting in a unit (UIC) \_\_\_\_\_ that has been approved as a bonus unit; or
  - c. As a \_\_\_\_\_, assigned to a USAR SELRES TPU valid duty position. (Drill SGT ("X")/ Instructor ("8")/ Linguist ("L" with DLPT 2 in reading and listening)
4. I am not reenlisting to qualify for a permanent civilian position where membership in the Selected Reserve is a condition of employment (temporary civilian assignment (less than six months) is excluded), unless the reenlistment occurs while I am serving on active duty in Theater (Iraq, Afghanistan, or Kuwait) in support of Operation Enduring Freedom or Operation Iraqi Freedom.
5. I am not reenlisting to fill a Title 10 AGR position.
6. I have been a satisfactory participant in the Selected Reserve unit for the 3 months preceding this reenlistment by attending all scheduled assemblies and satisfactorily completing the entire period of annual training, unless excused by proper authority.

**SECTION IV – OBLIGATION**

\_\_\_\_\_*(Applicant initial)* I am reenlisting in the USAR for \_\_\_\_\_ years. I understand and hereby acknowledge that I must serve this entire period in a USAR Selected Reserve unit satisfactorily, as prescribed by Army regulations and this agreement, unless excused for the convenience of the Government. I further understand that any portion of a term of reenlistment that, when added to the total years of service at the time of discharge or release, exceeds 24 years may not be used in computing the total bonus amount.

**SECTION V – ENTITLEMENT**

NOTES: For Selected Reserve Incentive Program (SRIP) purposes --

1. Total military service computation for Selected Reserve USAR Soldiers executing a reenlistment is derived by subtracting pay entry base date from the date of execution of this written contract.
2. Selected Reserve Soldiers will select an initial 3-year, second/subsequent 3-year, or 6-year SRIP bonus option, unless executing an indefinite reenlistment. In the case of indefinite reenlistment, Soldiers will select the 6-year option, except Soldiers with at least 36 and less than 72 months of time remaining until their maximum years of service (MYOS) will select either the initial or second/subsequent 3-year option. (Applicant must initial the appropriate block below.)

<b>NAME</b>	<b>SSN</b>
<b>SECTION V – ENTITLEMENT (CONTINUED)</b>	
<p>a. I am reenlisting for _____ years with a bonus amount of \$_____ IAW USAR SRIP List. Bonus payments will be received IAW USAR SRIP List upon providing proof of contract and qualification at time of request for payment. Retaining this bonus once paid is contingent upon satisfactory participation in the Selected Reserve and subject to current recoupment policy. If I selected the initial 3-year bonus option, I understand and hereby acknowledge that I have the option of accepting a second/subsequent three- year or the six-year reenlistment bonus upon satisfactory completion of my initial three-year contract. The second/subsequent three-year or six-year reenlistment bonus is contingent on my MOS and/or unit remaining authorized to receive a bonus.</p> <p>_____ b. I am reenlisting in the USAR for a subsequent three-year option.</p> <p>3. All cash bonus payments are subject to Federal and State income tax (unless exempted under current combat zone tax-exempt policy).</p> <p>4. I understand that I will not receive a payment if I do not meet all requirements at the time reenlistment takes effect. My reenlistment will be verified and certified by the proper authority prior to any payment being processed.</p>	
<b>SECTION VI – CONTINUED ENTITLEMENT</b>	
<p>1. I understand that if I am involuntarily transferred because of unit transition (paragraph 1-14.1), my entitlement to bonus payment(s) will continue. When the transfer requires a change in MOS, I must become MOS qualified within 24 months.</p> <p>2. _____ (Applicant must initial) Transferred between the ARNGUS and the USAR, the following rules will apply:</p> <p>a. If, as a member of the USAR entitled to bonus payments under this program, I transfer to the ARNGUS-</p> <p style="padding-left: 20px;">(1) Because my USAR troop program unit has been reorganized, relocated, redesignated, inactivated, or converted, I will continue receiving bonus payment(s) according to the schedule established with my USAR agreement.</p> <p style="padding-left: 20px;">(2) For any reason other than (1) above, I will terminate my entitlement to bonus payments under this program unless the Chief, National Guard Bureau authorizes continued entitlement on enlistment in the ARNGUS.</p> <p>b. If, as a member of the ARNGUS entitled to bonus payments under this program, I transfer to the USAR-</p> <p style="padding-left: 20px;">(1) Because my ARNGUS unit has been reorganized, relocated, redesignated, inactivated, or converted, and remain otherwise eligible, I will continue receiving bonus payment(s) according to the schedule established with my ARNGUS agreement.</p> <p style="padding-left: 20px;">(2) For any reason other than (1) above, I will terminate my entitlement to bonus payments under this program unless the Chief, Army Reserve authorizes continued entitlement on enlistment in the USAR.</p>	
<b>SECTION VII – SUSPENSION</b>	
<p>I understand that under certain conditions I can be suspended on a one-time basis for a specified period from the incentive program, rather than being terminated. Suspensions are limited to the following conditions:</p> <p>1. A three year period (or less) of non-availability is authorized to soldiers upon approval for temporary overseas residence, missionary obligation, or overseas employment obligation. Also transfer to the Individual Ready Reserve for personal reasons for up to one year. Reinstatement of incentive eligibility, when authorized, requires extending my term of service equal to or greater than the period I was in a non-available status. I understand that my eligibility is contingent upon my MOS and/or unit remaining on the HQDA approved critical shortage list for bonus eligibility.</p> <p>2. If I enter a period of service where favorable personnel actions on my behalf are suspended (other than failure to maintain body composition standards or Army Physical Fitness Test (APFT) failure), entitlement to subsequent bonus payments will also be suspended. If otherwise eligible, I will be entitled to receive bonus payments (section V) when the suspension has been favorably lifted.</p>	
<b>SECTION VIII – TERMINATION</b>	
<p>When my entitlement to the reenlistment bonus is terminated for any reason listed in paragraphs 1 through 8, below, I may be subject to recoupment. Should I -</p> <p>1. Become an unsatisfactory participant per AR 135-91.</p> <p>2. Voluntarily move to a non-bonus unit or MOS, or voluntarily reclassify, my cash bonus payment(s) will terminate. However, my bonus entitlement will not terminate if I move to another Selected Reserve unit or MOS for normal career progression, because of unit transition (paragraph 1-14.1), or when my move has been approved by the Chief, Army Reserve. 3. Fail to become MOS qualified within 24 months when required to attend a service school, following an involuntary reassignment (due to unit transition) to a bonus authorized MOS and/or unit other than that for which I have contracted.</p> <p>3. Fail to become MOS qualified within 24 months when required to attend a service school, following an involuntary reassignment (due to unit transition) to a bonus authorized MOS and/or unit other than that for which I have contracted.</p> <p>4. Accept a permanent military technician or AGR position where membership in the Selected Reserve is a condition of employment. My bonus will be recouped if I have not satisfactorily served 6 months or more of the Selected Reserve service under this agreement before accepting a permanent military technician or AGR position.</p>	

NAME	SSN
<b>SECTION VIII – TERMINATION (CONTINUED)</b>	
<p>5. Exceed the maximum period of non-availability (paragraph 1-15). Recoupment is required from the effective date of transfer to IRR.</p> <p>6. Fail to extend my USAR contracted term of service to compensate for a period of non-availability within 90 days after return to a SELRES unit. Recoupment is required from the effective date of transfer to IRR.</p> <p>7. Separation from a USAR unit for any reason (including enlistment or voluntary order to active duty in an active force), other than by death, injury, illness, or other impairment not the result of the soldier's own misconduct.</p> <p>8. Become a contracted SROTC or simultaneous member of an authorized officer commissioning program drawing a stipend.</p> <p>9. The following will be cause for termination, however, recoupment action will not be exercised:</p> <p>a. Unit transition, reduction of overstrength, or reduction in force and reassignment is refused; or</p> <p>b. As a participant in the USAR Drill Sergeant Program, as an Instructor, or Linguist and voluntarily transfer to a non-drill sergeant (SQI "X")/Instructor ("8")/Linguist ("L") duty position.</p> <p>c. Acceptance of appointment as a commissioned officer or warrant officer after I have served more than 1 year in a Selected Reserve unit under this agreement; or position other than the position for which contracting.</p>	
<b>SECTION IX – RECOUPMENT</b>	
<p>If my entitlement to the reenlistment cash bonus is terminated for a reason listed in paragraph 1 through 6 of section VIII above, I may be subject to recoupment action. This recoupment amount will be calculated as follows:</p> <p>1. The amount of recoupment will be determined by the Defense Finance and Accounting Service. The formula will take the basic incentive, multiplied by the number of obligated months not completed and divided by 36 (for a three year term) or 72 (for a six year term).</p> <p>2. I understand that calculated overpayments will be recouped and calculated underpayments will be paid to me.</p> <p>3. Any refund made by me will not affect my period of obligation to serve in the USAR.</p>	
<b>SECTION X - STATEMENT OF UNDERSTANDING</b>	
<p>I have read and understand each of the statements above. I understand that this addendum will be void if I do not meet all of the eligibility requirements. No other promises have been made to me in connection with this reenlistment bonus addendum.</p>	
APPLICANT'S SIGNATURE	DATE SIGNED
<b>SECTION XI - CERTIFICATION BY SERVICE REPRESENTATIVE</b>	
<p>I certify that I have witnessed the reading and signing of the above agreement and the signature appearing above is that of the applicant. I have verified the applicant meets the eligibility requirements of AR 135-7, and the soldier's MOS (section III paragraph 5a) or unit of assignment (section III, paragraph 5b) is currently eligible for a reenlistment cash bonus. No other promises were made to the applicant as a condition of entitlement to the reenlistment cash bonus under the Selected Reserve Incentive Program. I have provided the applicant with a copy of this written agreement.</p>	
TYPED OR PRINTED NAME AND RANK	TITLE
SIGNATURE OF SERVICE REPRESENTATIVE	DATE SIGNED